





# Masorti Judaism and Noam Masorti Youth

# Noam alumni, young adult network and fundraising officer

We're looking for a creative, dynamic individual to grow and develop networks for alumni of Noam (Masorti Youth) and other young adults connected with Masorti Judaism. You'll...

- Build up our database and strengthen the network's online presence
- Develop relationships through listening campaigns and one-to-one meetings
- Co-create innovative, engaging events in partnership with young people and Masorti rabbis

You'll also work with our movement worker team to engage the alumni network and wider Noam community in effective fundraising campaigns and events.

If you're committed to pluralistic, inclusive Jewish community life, have a background in community organising, campaigning, youth work or education, have the capacity for innovative, creative thinking, and have first-rate relationship-building and communication skills, you could be a great fit for this exciting role.

You'll get a flexible, supportive working environment, comprehensive in-service training, mentoring and networking, and generous benefits. This role is a great entry point to a career in the charity sector.

Practical details: Salary £23-25k. Full time, flexible hours, some evening and weekend work required. Anticipated start date: September 2021. 5% employer's pension contribution plus life and incapacity insurance. Based at our north London office with flexible and home-working options.

To view the full job description please go to: masorti.org.uk/about/work-for-us

To apply, please send your CV and cover letter setting out how you fit the person spec to Rachel Sklan at <u>rachel@masorti.org.uk</u> by 16 July 2021. Please contact Rachel if you'd like an informal chat or more information about the role.

Masorti Judaism is committed to inclusion, diversity and equality and welcomes applications from all suitably qualified candidates regardless of background.







# Noam alumni, young adult network and fundraising officer

# Job description

#### The aim of this role is to:

- 1. Build networks of Noam (Masorti Youth) alumni and other young adults connected to Masorti communities or who are interested in the Masorti approach to Judaism;
- 2. Create connections with them by engaging them in relational meetings (1-to-1s and house meetings), social media, sessions with Masorti rabbis and events;
- 3. Raise funds for Noam by running campaigns aimed at the alumni network and wider Noam community.

#### Responsibilities and duties

- 1. Developing the Noam alumni and Masorti young adult networks
  - Gathering and managing data on members using Beacon CRM
  - Developing a communications plan for website, email and social media channels
  - Creating and publishing regular communications by email and social media
  - Collating information about relevant activities in Masorti communities and sharing it with the networks on a regular basis
  - Building relationships between network members and Masorti rabbis by encouraging meetings, co-creating events and developing online content
  - Coordinating listening campaigns across the networks and carrying out at least five one-to-ones or small group meetings per week
  - Strengthening networks and engagement by designing and running social, educational, religious, volunteering or fundraising events
- 2. Creating and running Noam fundraising campaigns
  - Managing the Noam supper quiz
  - Creating and running an annual Noam alumni fundraising campaign
  - Supporting the Noam tzevet to create and manage online and sponsored Noam fundraising campaigns
  - Working with a fundraising consultant to ensure the effectiveness of these campaigns
- 3. Professional development
  - We will expect and support you to invest in your own professional development by taking part in training courses, mentoring or coaching, and networking with charity sector professionals







- 4. Other responsibilities
  - Communications, administrative and CRM support for Masorti Judaism events and fundraising
  - Attending regular team meetings
  - Other duties as required

## Practical details – hours, salary, benefits

- £23-25k salary
- Full time flexible hours including evening and weekend work. Applications for part time roles and job shares will be considered please specify this in your cover letter
- CPD funded training and mentoring
- 5% employer's pension contribution
- Life and incapacity insurance
- Cycle to work scheme
- Flexible, supportive working environment

## Person specification - required values, skills and experience

- Commitment to pluralistic, inclusive Jewish community life
- Capacity for innovative, creative thinking
- Experience in community organising, campaigning, youth work or education
- Ability to work independently, take initiative and manage own workload
- Excellent oral communication and good writing skills
- Interpersonal and relationship-building skills
- Project planning and management
- Computer literacy including Microsoft 365, social media platforms (and design suites such as Adobe or Canva desirable)
- Commitment to your own learning and professional development
- Jewish knowledge and experience of the Jewish community (desirable)